**Monk Park Farm**

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| **School Booking Form** |
| Please contact the farm at schools@monkparkfarm.co.uk to ensure your preferred date is available, then complete this booking form and return to schools@monkparkfarm.co.uk.  |
| Name of Visit Leader: |  |
| School or Group Name: |  |
| Address: |  |
| Postcode: |  |
| Telephone: |  |
| Email Address: |  |
| **About your Visit** |
| Date of Visit: |  / /  |
| Is your trip Guided (Mon – Friday) Minimum 30 children. |  |
| Unguided (Mondays and Fridays – No minimum numbers)  |  |
| Whole Farm HireMinimum 100 Children |  |
| No. of Children: |  |
| No. of free of charge adults (1 free adult to every 6 children) |  |
| No. of additional paying adults. |  |
| Class Years: |  |
| Number of SEND: |  |
| Time of Arrival:  |  |
| Please let us know if you have any learning objectives/ topics or special requirements and we will try where possible to incorporate this. |
| Do you require a pre-visit? |
| **Extras** |
| Number of Ice Creams (£2 per child, must be pre booked)  |  |
| Number of Barrel Rides (£2 per child must be pre booked) |  |

**Payment Information**

Please pay before your visit by **credit/debit card.** Invoices for your visit can only be issued by prior approval from us,

Our bank details are below should you wish to pay direct into the bank,

**Please put the invoice number as reference.**

Account Name                York Forty Four Ltd

Sort code                            30-94-43

Account Number            00465872

Please enter your Finance or Admin email address below:

Your information will be held confidentially and used by Monk Park Farm, by completing this form you are giving us permission to use and contact you regarding this and future bookings and further promotional emails directly linked with this requested service. We respect your personal information and will never share it with any third-party.

**All school trips must be paid in full prior to the visit.** Unfortunately, trips cannot proceed without advance payment.

**Your booking will be confirmed on receipt of payment, payment needs to be made no later than 1 week before your trip**

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| **FOR OFFICE USE ONLY**  |
| **Invoice to**  |  |
|  | **Quantity** | **Cost** | **Total**  |
|  |  |  |  |
| **Children**  | **0** | **£8.95 Ex Vat** |  |
| **Additional Adults** | **0** | **£8.95 Ex Vat** |  |
| **FOC** | **0** | **£0.00** |  |
| **Extra Barrel** | **0** | **£2.00** |  |
| **Extra Ice Cream** | **0** | **£2.00** |  |
|   |   |   |   |
| **Invoice Amount**  | **£** |